

# Capital Planning and Investment Committee

October 20, 2022

Pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency and signed into law on July 15, 2022, this meeting was conducted via remote participation.

*Voting Members Present:*

Chair Nate Finch, Vice Chair Sharlene Cronin, Jeffrey Lin, Eric Ward, Don Ludwig

*Also Present:*

James Babu (Chief of Police), Jared Mullane (Finance Director), Tim Bragan (Town Administrator) Jeff Hayes, Charles Olivier

Meeting called to order by Chair Nate Finch at 9:17, and no public commentary was provided.

- 1) Discussion of PSB (Public Safety Building) driveway
  - a) Conditions and issues relating to drainage and deteriorating condition, general age. Continued patches, repairs are becoming less and less effective regarding the rear ledge
  - b) The driveway is not an immediate safety issue.
- 2) Discussion of the PSB roofing project. Charles Oliver
  - a) Discussion of roofing materials: would a metal roof be a better investment given a longer expected lifespan? Chief Babu will correspond with contractors and get an estimate.
  - b) Discussion of the driver for this project being the potential Solar installation on the PSB No objection that the PSB roof generally has approximately 5 years of life left in it, the general impetus is the solar project. There is no need to replace immediately due to building envelope concerns.
  - c) Charles Olivier and Tim Bragan presented the project, relating to the expected lifespan of the roof to facilitate a solar installation given the probability of having to remove and reinstall and replace the roof if solar is installed first.
  - d) Discussion of Solar Project having been pushed out, pending decision of engineers regarding the PSB roof's structural ability to carry the solar panels in addition to snow load.
- 3) Discussion of Municipal building painting
  - a) Basis of quote, using current sq foot price
  - b) Reason for not being in the maintenance budget: too big for the annual budget.
- 4) Discussion of PSB Elevator Project
  - a) Electronics upgrade only. Discussion of historical reliability and discussion of lifespan of installed elevators and maintenance regimes given parts availability for existing elevators and the end of manufacturer support.
  - b) Discussion of additional lifespan generated by any upgrade kit.
  - c) Discussion of other town elevators and potential maintenance needs.
- 5) Discussion of when CPIC can expect submittals from schools
  - a) Request from Jared Mullane
  - b) Discussion to request Nov 15 as a firm deadline for submittals from schools
- 6) Discussion of Future meeting schedule
  - a) Submit questions to Tim Bragan for Nov 3rd meeting by Oct 26th.

Meeting Adjourned at 10:18 by unanimous consent.

Documents Referenced:

CPIC Request forms from Public Safety, answers to questions  
Schedule of future meetings