

Community Preservation Committee Minutes

Date: August 23, 2023

Time: 7:30 PM

Place: Zoom Virtual Meeting

Members Present: Stuart Sklar, Jane Biering, John Lee, Pam Marston, Beth Williams, Marisa Steele.

Guests:

The meeting was convened at 7:31 pm.

1. Roll Call, Sound Check were done. Preamble, Rules for Participation, and Reminder that meeting materials are available online and that this meeting is being recorded were read by Chair.
2. Stuart Sklar announced John Mark Walker's resignation from the committee.
2. Public Comment Period
3. Review/Approve Minutes – July meeting minutes were tabled until next meeting.
4. Treasurers Update – Jane Biering sent out documents, but unreadable. She will send out as PDF to the committee. Close to Final FY2024 budget, still need information from Jared. According to Jared, expect \$700,000 in Town Collection, Statewide match expect 20% match. Possible \$841,000 to spend.
5. Preliminary Discussion Items
 - a. Create an account for Land Acquisition, Design & Development for Recreation Fields under Park&Rec, like what we currently have for MAHT and Con Com.
 - John Lee will work with Stuart Saginor to determine if this is doable under policy and how to handle bonding.
 - If not, will investigate setting up a reserve account.
 - b. Create a policy for percentage of receipts to go towards Bonding Projects
 - Information is currently available on the Coalition website.
 - Beneficial to have a vision for future projects.
 - Stu Sklar will put together proposal/formula for the next meeting.
 - Discussion held regarding bonding.
 - Stu will follow-up with MAHT to discuss bonding opportunities.
 - c. Topics for next meeting
 - Discussion of our administrative expenses.
6. Discussion of our Calendar Timeline for FY 25
 - a. Legal notice will be in September 1 Harvard Press.
7. Type of Meeting preference: In Person, Zoom only, or Hybrid.
 - a. Pam, Beth & John Lee would prefer Zoom. Logistical issues on Hybrid meetings. Stu and Jane would prefer in person meeting. Stu will report back at September's meeting.

8. Adjournment - Meeting adjourned at 8:36pm.

Important Upcoming Dates:

9/21/2023	CPC Applications Due
10/21/2023	Fall Town Meeting
1/5/2024	Financial Warrant Articles Due
2/6/2024	Budget Recommendation Due
4/6/2024	Annual Town Meeting
4/9/2024	Town Elections

